

# THE WEDDING PACKAGE

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Congratulations on your forthcoming marriage.

Your wedding day is one of the most memorable and exciting days of your life. It is also one which involves a great deal of planning and organisation.

The White Swan Hotel, as well as having beautiful rooms for your reception and an enviable reputation for its standard of service and food, has a wealth of experience at your disposal to assist you in planning your reception the way you want it.

Rest assured that when your big day arrives, our management team and staff will have been fully briefed to your requirements, leaving you free to enjoy your day to the full.

The White Swan offers our best wishes for your future happiness.



THE WHITE SWAN  
HOTEL

Bondgate Within, Alnwick, Northumberland NE66 1TD

**Tel:** 01665 602109 **Fax:** 01665 510400 **Email:** [events.whiteswan@classiclodges.co.uk](mailto:events.whiteswan@classiclodges.co.uk)

[www.classiclodges.co.uk](http://www.classiclodges.co.uk)

# WEDDING PRICE TARIFF 2012

## CANAPÉ

- 5 Choices £8.00
- 7 Choices £10.50
- 12 Choices £14.20

## WEDDING BREAKFAST MENUS

Please select one dish from each course to form a set menu,  
a vegetarian option can also be selected

- Menu A £32.00
- Menu B £35.00
- Menu C £45.00
- Children's Menu £14.00

## A LA CARTE WEDDING MENUS

If you would like to produce your own menu please select from our soups,  
starters, sorbet, main course, dessert and cheese board selection.

## INCLUSIVE WEDDING PACKAGES

For our all inclusive weddings please choose from the Jubilee or Olympic Packages

## EVENING BUFFET

- Warkworth Buffet £13.50
- Bamburgh Buffet £16.00
- Alnwick Buffet £20.00

## DRINKS PACKAGES

- Drinks Package A £19.00
- Drinks Package B £24.00
- Drinks Package C £32.00
- Children's Drinks Package £6.75

## ROOM HIRE

- Civil Ceremony Olympic Suite £450
- Civil Ceremony Castle Suite £300
- Room Hire Olympic Suite £750
- Room Hire Castle Suite £350
- Evening Hire Olympic Suite £1,000
- Evening Hire Castle Suite £400

# JUBILEE PACKAGES

## Pearl Package

Available Monday to Thursday, May to September  
60 guests in the day and 100 in the evening  
£2012.00

Hire of our Olympic Suite  
Pimms Cocktail on arrival  
Sparkling wine for the toast  
Disco with DJ  
Dining from set hotel wedding breakfast menu A  
Bridal Suite  
Red carpet on arrival  
Use of round or square cake stand with souvenir knife  
White table linen

## Ruby Package

Available November, December and January  
60 guests in the day and 100 in the evening  
£5999.00

Hire of our Olympic Suite  
Mulled wine, mini mince pies & 5 choices  
from our canapé menu on arrival  
Dining from menu B selection in wedding pack  
2 x glasses of house white or red wine with your meal  
Sparkling wine for the toast  
Warkworth evening buffet in wedding pack  
Disco with DJ  
Bridal Suite  
Red carpet on arrival  
White table linen  
60 White chair covers with coloured sash  
Use of round or square cake stand with souvenir knife  
Printed personalised menus, table plan & place cards

## Diamond Package

60 guests in the day and 100 in the evening  
(price includes 30 x Classic Double or Twin bedrooms on a bed & breakfast basis) £9999.00

Exclusive use of our Olympic & Castle Suites  
Glass of Champagne per guest & choice of  
7 item canapé menu  
4 course Wedding Breakfast with Petit Fours  
and Coffee, menu C in wedding pack  
House white, red or rose wine throughout your meal  
and Champagne for the toast  
Bamburgh evening buffet in wedding pack  
Disco with DJ  
60 White chair covers with sashes with  
7 taffeta table runners, White table linen  
60 Favours and Candy Sweet Shop with Candy Butler  
Bridal Suite with robes, slippers, Champagne,  
fruit & chocolates  
Red carpet on arrival  
Use of round or square cake stand with souvenir knife  
Upgraded place cards to suit colour scheme, lightweight  
canvas table plan, 10 four sided cube menus

**Guidance & assistance from our dedicated Wedding Co-ordinator to help you through the planning of your day.  
A member of our Management Team will also be with you on the day to act as Master of Ceremonies**

**Additional guests can be added at a supplement**

# OLYMPIC PACKAGES

## Bronze Package

Selected dates throughout the year  
60 guests in the day and 100 in the evening  
£4999.00

Room Hire of our Olympic Suite  
Bucks Fizz on arrival  
3 course meal plus coffee & mint chocolates  
(chosen from menu A in wedding pack)  
Sparkling wine for the toast  
Evening buffet (Warkworth selection)  
Bridal Suite  
Red carpet on arrival  
Use of round or square cake stand with souvenir knife  
White table linen  
Printed personalised menus, table plan & place cards

## Silver Package

Selected dates throughout the year  
60 guests in the day and 100 in the evening  
£6499.00

Room Hire of our Olympic Suite & Castle Suite  
for Arrival Reception & Evening Break  
Kir Royale drink on arrival  
5 choices from our canapé menu  
3 course meal plus coffee & mint chocolates  
(chosen from menu B wedding pack)  
2 x glasses of house white, red or rose wine with your  
meal  
Sparkling wine for the toast  
Evening buffet (Warkworth selection)  
Disco with DJ  
Bridal Suite  
Red carpet on arrival  
White table linen  
Use of round or square cake stand with souvenir knife  
Printed personalised menus, table plan & place cards

## Gold Package

60 guests in the day and 100 in the evening  
£7999.00

The White Swan Hotel will be yours providing exclusive  
use of our Olympic & Castle Suites  
Pimms or Fruit Punch on arrival  
7 choices from our canapé menu  
4 course Wedding Breakfast with Petit Fours and  
Coffee, (Chosen from menu C wedding pack)  
2 x glasses of house white, red or rose wine with your  
meal & Champagne for the toast  
Evening buffet (Bamburgh selection)  
Disco with DJ  
60 White chair covers with coloured sash  
White table linen  
Bridal Suite with robes, slippers, champagne,  
fruit & chocolates  
Red carpet on arrival  
Use of round or square cake stand with souvenir knife  
and printed personalised menus, table plan & place  
cards

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A member of our Management Team will also be with you on the day to act as Master of Ceremonies**

**Additional guests can be added at a supplement**

# CANAPÉ MENU

## Cold

- Smoked salmon, crème fraiche bellini  
\* \* \*
- Parfait of chicken liver, redcurrant jam  
\* \* \*
- The bacon, lettuce, tomato canapé on toast  
\* \* \*
- Chilled shots of gazpacho or mint & pea soup (v)  
\* \* \*
- Herbed mini scone, brie & grapes (v)  
\* \* \*
- Parmesan Cheese & chive straws (v)

## Hot

- Crab cakes, lime & tomato salsa  
\* \* \*
- Seared scallops, chilli jam (85p supplement per person)  
\* \* \*
- Spicy chicken skewers  
\* \* \*
- Baby Croque-Monsieur  
\* \* \*
- Ham & sweetcorn baby vol au vents  
\* \* \*
- Mini sun blush tomato & basil quiche (v)  
\* \* \*
- Goats cheese tartlets (v)

## Dessert

- Chocolate truffles  
\* \* \*
- Chocolate dipped strawberries (when in season)  
\* \* \*
- Baby scones, raspberry preserve & cream  
\* \* \*
- Chilled fruit soup shots  
\* \* \*
- Mini chocolate cups, baileys mousse  
\* \* \*
- Fruit skewers

**5 choices £8.00**  
**7 choices £10.50**  
**12 choices £14.20**

# WEDDING BREAKFAST A

Please select one dish from each course to form a set menu.  
A vegetarian option can also be selected

## STARTERS

Northumbrian vegetable soup  
flavoured with thyme

Fresh fan of melon  
with berry compote & lemon water ice

Warm black pudding & haggis  
with Alnwick rum sauce

## MAIN COURSES

Slow roasted loin of pork  
filled with apricot & sausage forcemeat, calvados jus

Baked fillet of salmon topped with herb crust  
& saffron cream sauce

Braised breast of chicken  
with a confit of tomato & basil

## DESSERTS

Double chocolate terrine  
served with a baileys cream

Citrus tart  
with raspberry compote

Tuille basket filled with seasonal fresh fruit  
topped with ice cream

Freshly brewed coffee & mints

# WEDDING BREAKFAST B

Please select one dish from each course to form a set menu.  
A vegetarian option can also be selected

## STARTERS

Leek & potato soup  
with a lemon & chive cream

A salad of prawns on a bed of mixed leaves  
with a dill & honey dressing

Smooth duck liver pate & pistachio mayonnaise, oatcakes

## MAIN COURSES

Roast fore rib of beef  
with Yorkshire pudding & jus

Paupiette of salmon and plaice  
with tomato salsa

Honey roast lamb rump  
with coarse grain mustard mash  
& jus

## DESSERTS

Champagne & fruit jelly  
topped with deluxe ice cream

Vanilla crème brûlée  
served with shortbread

Sticky toffee pudding & butterscotch sauce

Freshly brewed coffee & mints

# WEDDING BREAKFAST C

Please select one dish from each course to form a set menu.  
A vegetarian option can also be selected

## STARTERS

Smoked haddock, leek & sweetcorn chowder

Tian of roasted red pepper, smoked salmon & prawns  
with herb oil

Warm tartlet of garlic roasted vegetables with a tomato coulis

## MAIN COURSES

Roast sirloin of beef  
with a wild mushroom fricasse & whisky cream sauce

Fillet of sea bass  
on wilted spinach with a caper butter cream sauce

Seared breast of chicken with a ginger & basil mousse  
served on a tomato sauce

## DESSERTS

Lemon tart  
with fruit compote and lemon crème fraiche

Honey cheesecake & walnut maple syrup

Individual apple & cinnamon crumble, vanilla ice cream

Freshly brewed coffee & mints

# A LA CARTE WEDDING MENUS

## STARTERS

Chilled honeydew melon with lemon sorbet £5.25

Lancashire black pudding and Scottish haggis, local Alnwick Rum cream sauce £5.50

Tomato & mozzarella salad, dressed rocket leaves and basil oil £4.95

Baked avocado, saffron cream sauce in a filo basket £4.85

Game terrine, oatcakes and chutney £5.25

Garlic mushrooms, cream sauce and garlic bread £4.65

Poached pears, stilton mousse and dressed leaves £4.85

Tapas Plate £5.25

Caesar salad £4.95

Cos leaves with croutons, olives and chicken with Caesar dressing £5.25

Marinated prawns on a bed of mixed leaves, lime and lemon mayonnaise £4.95

Smoked mackerel pate with brown bread and lemon £4.85

# A LA CARTE WEDDING MENUS

## FRESH SOUP SELECTION

All soups are priced at £4.65

Northumbrian vegetable broth  
French onion soup with parmesan croutons  
Carrot & coriander soup  
Mushroom & thyme soup  
Tomato & basil soup  
Cream of leek & potato soup  
Broccoli & stilton soup  
Split pea & ham soup

## SORBET SELECTION

All sorbets are priced at £3.95

Lemon & Vodka  
Champagne  
Orange & Cointreau  
Blackcurrant & Crème de Cassis  
Lime & Gin

# A LA CARTE WEDDING MENUS

## MAIN COURSES

Salmon lattice, saffron cream sauce £13.25

Seared chicken supreme, timbale of rice & peppercorn sauce £13.85

Roast sirloin of beef with Yorkshire pudding £16.95  
horseradish & a red wine sauce

Sea bream, tomato salsa £12.95

Chargrilled pork steak, apple & calvados sauce £12.50

Honey roast lamb rump & rosemary,  
a sweet redcurrant jus £15.95

Fillets of pan fried red mullet, white wine cream sauce £13.50

Supreme of chicken, wrapped in bacon & stilton cheese  
red wine shallot sauce £12.90

Roast vegetable & goats cheese tart, rocket salad leaves, herb oil £11.95

Wild mushroom tagliatelle, tarragon cream sauce, parmesan crisps £11.95

# A LA CARTE WEDDING MENUS

## DESSERTS

Tarte au citron, lime chantilly cream £5.25

Crème Brulee, shortbread £4.95

Bakewell tart, custard £4.85

Summer pudding, fruit compote £4.75

Individual apple & cinnamon crumble, vanilla ice cream £5.00

Honey cheesecake, maple syrup & walnuts £5.25

Strawberry bavarois, fruit coulis £4.85

Sticky toffee pudding, toffee sauce £5.25

Doddington Dairy award winning cheeses with biscuits £6.85

Doddington Dairy ice cream £5.25

# CHILDRENS MENU

Please select one from each course

## STARTERS

Soup of the day served with a bread roll

Garlic mushrooms with garlic bread

Sliced melon with fresh seasonal fruit

## MAIN COURSES

Pizza – cheese & tomato or ham & pineapple

Fish goujons

Chicken nuggets

Sausages with gravy

Homemade beef burger

All the above are served with vegetables & potatoes or chips & peas with salad

## DESSERTS

A selection of ice cream with wafers & chocolate sauce

Warm chocolate fudge cake with vanilla ice cream

Strawberry jelly & ice cream

# SUGGESTED DRINKS PACKAGES

*We can tailor your drinks package to meet  
any different requirements you may have*

## DRINKS PACKAGE A

On Arrival: A Glass of Sherry, Bucks Fizz, Pimms Cocktail or Summer Punch

With Your Meal: A Glass of House Red or White Wine

For The Toast: A Glass of Sparkling Wine to Toast

## DRINKS PACKAGE B

On Arrival: A Glass of Bucks Fizz, Sherry, Pimms Cocktail,  
Summer Punch or Whisky

With Your Meal: 2 Glasses of House Red or White Wine

For The Toast: A Glass of Sparkling Wine to Toast

## DRINKS PACKAGE C

On Arrival: A Glass of Bucks Fizz, Sherry, Pimms Cocktail,  
Summer Punch or Whisky

With Your Meal: A Glass of House Red or White Wine

For The Toast: A Glass of Champagne to Toast

## CHILDRENS DRINKS PACKAGE £6.75

On Arrival: A Glass of Orange

With Your Meal: Soft drink from the bar

For The Toast: A glass of Lemonade

# YOUR EVENING WEDDING RECEPTION

## WARKWORTH BUFFET

A selection of open finger sandwiches

A selection of tapas

(Olives, artichokes, crostini, parma ham with melon, smoked salmon & cream cheese, seasonal marinated vegetables, breads, dips)

Chicken drumsticks with barbeque sauce or sweet chilli dip

Potato wedges, spiced & plain with garlic mayonnaise

Fish goujons with tartare sauce

A selection of pizzas:

Cheese & tomato, ham, pepper & mushroom, spicy meat

# YOUR EVENING WEDDING RECEPTION

## BAMBURGH BUFFET

A selection of open finger sandwiches

Cocktail sausage rolls

A selection of tapas

(Olives, artichokes, crostini, parma ham with melon, smoked salmon & cream cheese,  
seasonal marinated vegetables, breads, dips)

Chicken drumsticks with barbeque sauce or sweet chilli dip

Potato wedges, spiced & plain with garlic mayonnaise

Duck spring rolls & vegetable samosa with dips

A selection of quiches:

Cheese & onion, broccoli & stilton, ham & pepper

# YOUR EVENING WEDDING RECEPTION

## ALNWICK BUFFET

A selection of open finger sandwiches

A selection of tapas

(Olives, artichokes, crostini, parma ham with melon, smoked salmon & cream cheese, seasonal marinated vegetables, breads, dips)

Chicken drumsticks with barbeque sauce or sweet chilli dip

Potato wedges, spiced & plain with garlic mayonnaise

Duck spring rolls & vegetable samosa with dips

Onion bhajis with madras dip & mint raita

Thai style mini fishcakes with a sweet chilli dipping sauce

A selection of croquilles

(puff pastry with a selection of fillings)

Cajun breaded chicken strips with mint dressing

Chef's selection of desserts

(a mix of gateaux, cheesecake, profiteroles )

Cheese board with biscuits & grapes

# YOUR EVENING WEDDING RECEPTION

Please feel free to add to your chosen buffet from the individually priced items below,  
or select a buffet to meet your own tastes and choices. Please note there is a  
minimum buffet spend requirement of £14.95 per person

|   |       |                   |       |
|---|-------|-------------------|-------|
| Chicken fajitas in a soft flour tortilla          | £2.50 | Greek salad       | £2.00 |
| Jacket potato shells with a selection of fillings | £2.25 | Side salad        | £1.95 |
| Rustic breads & bread sticks with dips            | £2.20 | Fresh fruit salad | £4.50 |
| Vegetable fajitas in a soft flour tortilla        | £2.50 | Cheesecake        | £4.50 |
| Continental meat selection                        | £1.75 | Lemon tart        | £4.50 |
| Selection of parfait and pate                     | £2.25 | Summer puddings   | £4.50 |
| Selection of cheese & biscuits                    | £5.25 |                   |       |

You can also create your own menu and the chef can cost it accordingly

## MIDNIGHT MUNCHIES

Sausage/bacon baps £3.95

# HOW TO BOOK YOUR WEDDING RECEPTION

## **If you have any questions....**

Telephone us at any time (including weekends) and ask for the Wedding Co-ordinator or the Duty Manager who will be able to answer all your questions.

## **To view our facilities....**

Please call to make an appointment so we can ensure our full range of facilities will be available to view.

## **To check availability of your preferred dates....**

Telephone us and ask for the Duty Manager. We will hold your date provisionally, with no obligation, for two weeks after which we will contact you to either release or confirm the booking.

## **To confirm your booking....**

We require a non-refundable deposit of £1000.00. This is to secure your booking, with a further payment equal to 50% of the booking value required 6 months prior to the wedding. The final estimated charge is required 6 weeks prior to the wedding.

# TERMS AND CONDITIONS

For every event on a scale such as this, it is important that both parties are aware at the earliest stage of the terms & Conditions relating to the booking policy and the rights from both sides. Please read through this section prior to signing this contract for your wedding to be held at White Swan Hotel.

## PAYMENT TERMS

A £1,000 payment on account is required to confirm your booking. With a further payment equal to 50% of the booking value required 6 months prior to the wedding. The final estimated charge 6 weeks prior to the wedding. All accounts are due and payable upon receipt of invoice. White Swan Hotel reserves the right to charge interest at the rate of 4% per week, or part thereof compounded on overdue accounts.

We would also require details of a credit card or debit card as a guarantee for any additional costs incurred on the day, payable upon departure on presentation of an invoice. Payments are non refundable, but may be transferred to an alternative date, at the discretion of the General Manager.

## FINAL NUMBERS

We reserve the right to apply minimum numbers to the booking, which will be chargeable in full should final numbers fall below this level as stated on the booking form.

Confirmation of the accommodation requirements must be received 6 weeks prior and table plans 1 week prior to the event taking place.

## CANCELLATION

In the event of cancellation of a booking by the client for whatever reason White Swan Hotel will make a cancellation charge for the total anticipated loss of revenue to White Swan Hotel on the following basis:

|                  |                           |
|------------------|---------------------------|
| 52 weeks & over  | 25% of the booking value  |
| 27 to 51 weeks   | 50% of the booking value  |
| 13 to 26 weeks   | 75% of the booking value  |
| 12 weeks or less | 100% of the booking value |

## GENERAL

- White Swan Hotel reserves the right to change the customer's assigned function room for another of comparable suitability.
- White Swan Hotel shall be entitled at their sole discretion to cancel the event upon notice to the client in the occurrence of one or more of the following circumstances:  
FORCE MAJEURE i.e. acts of God  
OUTSTANDING PAYMENTS, OR if in the opinion of White Swan Hotel either the customer or any of their servants, invitees, guests or representatives act in a manner considered to be prejudicial to the good name of the hotel, White Swan Hotel shall be at liberty to terminate the contract or event forthwith without being liable for any refund or any compensation to the client.
- White Swan Hotel requires to know of all third party contracts for entertainment or services for a function and reserves the right to prohibit the same. White Swan Hotel also reserves the right to determine the noise level at a function and the clients are obliged to adjust to this level.
- The customer shall be liable for all losses or damages sustained by White Swan Hotel in respect of the premises, furnishings, utensils or equipment, whether the same is caused wilfully or by negligence or default and shall be liable for the cost of replacement, plus compensation for the loss of business caused thereby.
- The customer agrees to be bound by all reasonable instructions of duly authorised representatives of White Swan Hotel in respect of condition of the function and shall further ensure that those attending shall similarly comply. No food or beverage may be brought from outside onto the premises unless permission is given in writing by the General Manager.
- Any written information made available to the customer of The White Swan Hotel shall be deemed incorporated herein and in the event of dispute these terms & conditions shall prevail.
- No modifications to these terms and conditions shall be binding upon the White Swan Hotel unless the same is in writing and duly signed by the General Manager within White Swan Hotel.
- The laws of England shall govern this contract and any dispute referred to the English Courts.
- VAT will be charged at the prevailing rate
- The Hotel reserves the right to review its annual prices from time to time and to alter prices without notice.
- No sale, auction of business shall be transacted at White Swan Hotel without the prior written consent of the General Manager at White Swan Hotel.
- After confirming the date the Hotel cannot be held responsible for accommodation being fully booked.
- Times agreed for the day cannot be changed without written permission from the Hotel.
- All catering must be provided by the Hotel with the exception of the Traditional Wedding Cake.

# BOOKING FORM

Date of Function \_\_\_\_\_

Brides Name: \_\_\_\_\_

Grooms Name: \_\_\_\_\_

Organisers name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Tel No (Day) \_\_\_\_\_

Tel No (Evening) \_\_\_\_\_

Name and Address of where Ceremony  
will take place \_\_\_\_\_

Actual Time of  
Wedding Ceremony: \_\_\_\_\_ Length of  
Ceremony: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Do you wish to reserve the banqueting  
suite for an evening reception? Yes  No  Number of  
evening guests: \_\_\_\_\_

Do you wish to reserve any accommodation  
for your guests? Yes  No  (if yes please indicate how many \_\_\_\_\_ )

I CONFIRM THAT I HAVE READ AND ACCEPTED THE HOTELS TERMS AND CONDITIONS

I ENCLOSE A NON-REFUNDABLE DEPOSIT OF: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment Received: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_